

BUILDERS ASSOCIATION OF THE HUDSON VALLEY INC.

Committee Opportunities

PROGRAMS / SEMINARS / EDUCATION

- EDUCATION/SEMINARS:** Meeting frequency: Quarterly. Additional meetings as needed. Establish seminar schedule (frequency, length, topic); locate, select and confirm speakers; determine seminar site; promote attendance.
- PROGRAMS FOR GENERAL MEMBERSHIP MEETINGS:** Meeting Frequency: Three times a year. Additional meetings as needed. Review requests for speakers at nine general membership meetings; help coordinate scheduling; assist speaker with materials, etc., as needed at the meeting.

CODES / STANDARDS / REGULATIONS

- CODES/REGULATIONS:** Meeting Frequency: As needed. To examine changes in the New York State Building Code and New York State Energy Code, DEC, DEP, etc. and keep membership informed via newsletter, special mailings, etc.
 - Building Code
 - Energy Code
 - Environmental

LEGISLATIVE/GOVERNMENTAL AFFAIRS

- LEGISLATIVE:** Meeting frequency: Bi-monthly or as needed. Review local, state and national legislation affecting the industry; refer to appropriate committee with comments; follow through as needed; inform membership via newsletter, special mailings, etc.; meet with legislators to present Association position. Maintain communications with PAC Committee.
- POLITICAL ACTION COMMITTEE (HV BUILD PAC):** Meeting Frequency: As needed. Work with political candidates, elected officials, to establish/maintain lines of communication for issues affecting the industry; seek monetary support for campaigns; provide assistance as needed during election cycle.
- COUNTY LEGISLATIVE LIAISON:** Meeting Frequency: As needed. Attend monthly legislative meetings(s) for affiliated counties, and write brief summation of activities for inclusion in Association newsletter and appropriate follow up action.
 - Dutchess
 - Ulster
 - Orange
 - Sullivan
 - Putnam
 - Westchester
- VILLAGE/TOWN LIAISON:** Meeting Frequency: As needed. Attend monthly village/town board meetings for a specific community; report to appropriate committee if and when follow-up action is indicated.

Town/Village Assignment Preference: _____

ACTIVITIES / EVENTS / PERIODICALS

- ADVERTISING/PUBLIC RELATIONS:** Meeting Frequency: Quarterly. Additional meetings as needed. To develop a mix of advertising campaigns for the Association and its members; assist in establishing/expanding media liaisons; assist in publicizing the Association to the trade and the public. Projects include Builders Guide & Index, Newsletter, Virtual Parade of Homes...
- BY-LAWS:** Meeting Frequency: As needed. To review, update, and write amendments to By-Laws as necessary for adoption by Association members.

COMMUNITY RELATIONS: Meeting Frequency: As needed. Develop criteria, goals, and recommendations for activities to assist local and/or regional housing-oriented projects that promote the Association while aiding the recipients. Projects include Habitat houses, charitable repairs, etc.

GRIEVANCE: Meeting Frequency: As needed. Follow through when written complaints are received from homeowners on members using procedures in the By-Laws.

MEMBERSHIP: Meeting Frequency: Bi-Monthly. Additional meetings as needed. Develop programs/guidelines to assist in the following areas:

Orientation: Meet with new members to let them know of services, activities available on a local, state, national level; serve as official hosts at general membership meeting to introduce new members to existing members.

Recruitment: Development and coordination of campaigns to recruit qualified builder and associate members.

Retention: Follow through with members to determine how their needs can be better met; encourage participation in Association activities.

OUTING: Meeting Frequency: March-July monthly. Additional meetings as needed. Select golf format and activities for the event; select site; coordinate caterer, tents, etc. as necessary; promote sponsorships; promote attendance.

PINNACLE AWARDS: Meeting Frequency: March – December monthly. Additional meetings as needed. Review applications for award program. Promote to builder and associate members. Coordinate selection process with committee, site inspections, etc. Organize awards, dinner, etc. Work with Advertising Committee on promotional opportunities.

SCHOLARSHIP: Meeting Frequency: As needed. Create/update annual scholarship application. Review all applications received. Interview suitable candidates. Assist in the coordination/presentation of awards and media notification; expand program options.

TRADE SHOW: Meeting Frequency: October-March monthly. Additional meetings as needed. Help examine, select show sites; help coordinate exhibitor/attendee promotion; promote sponsorship, be available to assist as necessary throughout the one-day event.

SPECIAL INTEREST COUNCILS: Meeting Frequency: Bi-monthly or as needed. Focus on issues pertaining to specific areas of construction. Write periodic updates for newsletter; work with education/seminar committee.

Commercial Builders Multi-Family Remodelers

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I would like to be part of the Committees checked above. Please notify me of the next meeting.

Name _____

Company _____

Address _____

Phone _____ FAX _____

Email _____